



Statement of Purpose

For Children, Young People and Business Developmental Plan 2026 – 2027

Service Name: Budleigh House (Ofsted-registered short breaks service)

Holding Company

Registered Provider: Richmond House Social Care Services CIC (also known as Richmond House)

Company Number: 11154305

Provider Address: 96 Main Street, North Frodingham, Driffield, YO25 8LJ

Agency Address: Richmond House, 96 Main Street, North Frodingham, YO25 8LJ

Incorporated on: 17 January 2018

Regulatory Bodies:

- **Care Quality Commission (CQC):** Provider ID: 1-4810888111
- **Ofsted:** Regulates Children's Home - Short Break services.

Subsidiary Company

Registered Provider: Richmond House Social Care Residential Ltd

Company Number: 13724106

Provider Address: 96 Main Street, North Frodingham, Driffield, YO25 8LJ

Agency Address: Budleigh House, East Ferry Road, Susworth, DN17 3AS

Incorporated on: 4 November 2021

Service Operational Area: Yorkshire, Lincolnshire and Humberside region.



1. Leadership & Management Structure

Nominated / Responsible Individual / Head of Services

- **Name:** Mr Jay Al Karaki
- **Address:** Richmond House, 96 Main Street, North Frodingham, YO25 8LJ
- **Email:** Jay@Rhscs.org.uk
- **Contact Number:** 07484371525
- **Experience & Expertise:**
 - 25 years of holistic Child Development experience.
 - 15 years specialising in Childhood Education & Development.
 - Research background in Children's Communication Needs.
 - International experience as a CISV Senior Adviser (Lillesand, Norway) and Youth Programme Manager (NCL, USA).
 - Extensive UK-based practice in residential children's care (City of York Council) and as an Outreach and Family Support Practitioner (North Yorkshire County Council).

Registered Manager

- **Name:** Mrs Hala Okasheh
- **Address:** Richmond House, 96 Main Street, North Frodingham, YO25 8LJ
- **Email:** Hala@rhscs.org.uk
- **Qualifications:**
 - Degree in Statistics, Banking and Finance Science.
 - NVQ Level 5 in Health and Social Care.
 - Level 5 Diploma in Leadership for Health and Social Care and Children and Young People's Services (expected completion: [Insert Date]).
- **Professional Experience:**
 - 20 years as a Health Coordinator.
 - Proven management experience in retail (Candyshakes, York) and financial customer relations (Islamic Bank & One World Brokers, Jordan).



Governance: The Registered Provider and Registered Manager provide a clear governance framework to ensure responsibilities are defined, and quality performance, risks, and regulatory requirements are understood and managed effectively.

2. Service Profile & Facilities

Service User Cohort

We provide overnight short break services for children and young people aged 5 to 17 years with special educational needs and/or disabilities (SEND), including:

- Learning difficulties
- Autism Spectrum Disorders
- Mental health conditions
- Emotional or behavioural difficulties
- Physical disabilities

These needs have a profound effect on their health, development, and social functioning. Our services are designed to meet the full range of needs as reflected in our SC1 registration.

Operating Entities & Regulatory Status:

- **Richmond House Social Care Services CIC:** A not-for-profit social enterprise (CIC No. 11154305) regulated by the CQC. Provides community-based daycare, outreach, and domiciliary care. Services are delivered in the user's home, community, or at our facilities.
- **Richmond House Social Care Residential Ltd (Ofsted Regulated- Under Registration):** Established on 04/11/2021 to provide regulated overnight short breaks under the category of Children's Home - Short Break for disabled children, adhering to The Children's Homes (England) Regulations 2015.

Designated Facilities:

1. **Richmond House Lodge** (Far Grange Lakes, Hornsea Road, Skipsea, YO25 8SY)
 - **Capacity:** 1-2 places for ages 0-25.
 - **Services Regulated by CQC:** Daycare, Personal Care.



- **Environment:** Located within the secure, owners-only Far Grange Park holiday resort, offering access to a swimming pool and entertainment venues.

2. Budleigh House (East Ferry Road, Susworth, DN17 3AS)

- **Service Name (as registered):** Budleigh House
- **Capacity:** 3 places for ages 5-17. Four bedrooms with en-suite facilities.
- **Services Regulated by Ofsted:** Short Breaks (day and overnight) for individuals with learning difficulties, mental health concerns, and autism spectrum disorders.
- **Environment:** A countryside property near the River Trent, facilitating access to local community attractions.

Operational Scope: Services are delivered 365 days a year. A single set of policies, including stringent Safeguarding and Health & Safety protocols, governs all services.

3. Our Purpose, Aims, Objectives & Ethos (Regulation 6 – Quality and Purpose of Care) - Foundational Principles

Richmond House Social Care Residential Ltd operates on the principle that each child and young person is unique. Regardless of the nature or complexity of their disability, individual needs must be met, and potential actively developed. The registered provider and staff hold that this is best achieved within a stimulating, nurturing, and consistent environment – one in which children feel safe and have confidence in the adults caring for them.

Rights, Respect and Participation

Consistent with Regulation 7 (Children's views, wishes and feelings), Richmond House asserts that every service user has the right to:

- Be recognised, respected and consulted in all matters affecting their care.
- Exercise meaningful choice in relation to daily routines, activities, and personal preferences.
- Enjoy a good quality of life, equal opportunities, and the support necessary to live a positive and productive life.

Our approach is explicitly based on the recognition that each child is an individual with unique experiences, needs, and aspirations.



Regulatory Framework

All care planning and delivery are guided by the following primary legislation and regulations:

- *Children Act 1989 and Children Act 2004*
- *Mental Capacity Act 2005*
- *Care Standards Act 2000*
- *Care Act 2014*
- *Children's Homes (England) Regulations 2015* (particularly the Quality Standards)
- *The Children's Home – Short Break for Disabled Children (England) Regulations 2015*

Domains of Development

Care plans are responsive, person-centred, and designed to promote growth and development across the following recognised domains:

- **Health** (physical and mental well-being)
- **Life skills** (including self-care and independence)
- **Personal identity** (including cultural, linguistic and religious identity)
- **Family relationships** (maintaining positive contact where appropriate)
- **Social relationships** (peers and adults)
- **Social presentation** (self-esteem, appearance, conduct)
- **Emotional and behavioural development** (resilience, self-regulation)

Wherever possible, care plans are explicitly oriented toward increasing independence and enabling each child to reach their full potential.



Operational Objectives

To improve the lives of service users, Richmond House commits to the following operational objectives:

Objective	Implementation
Safe, supportive, caring environment	Individualised support delivered at point of need; each child allocated a named placement worker who liaises with the child's social worker and other relevant professionals.
Choice and control for families	Parents and carers are actively involved in care planning; service delivery is co-produced wherever practicable.
Partnership working	Systematic engagement with parents, carers, and significant others as essential partners in care.
Protection of fundamental rights	All practice respects the rights enshrined in the <i>Human Rights Act 1998</i> and the <i>United Nations Convention on the Rights of the Child</i> (UNCRC).
Bespoke, competent staffing	Staff are sufficient in number, experience, and qualification to meet individual needs (Regulation 31). Care is tailored to each child's assessed needs.
High-quality workforce	Continuous professional development, effective training, regular supervision, and robust appraisal systems (Regulation 33).

Organisational Ethos (Regulations 11 and 12)

Core Ethos Statement

Richmond House's approach to supporting children is founded on the recognition that service users require:

- **Safety** (physical, emotional, psychological)
- **Space** (personal space and privacy, including sole-occupancy bedrooms)
- **Clear boundaries** (consistent, developmentally appropriate expectations)
- **Personal well-being** (active promotion of health, happiness, and self-worth)
- **Voice and action** (children's views must be not only heard but translated into tangible actions in their care)



Rights and Best Interests

Richmond House believes that every child has the right to:

- Be treated as an individual (Regulation 6(2)(b)(iii)).
- Have their needs met in an environment that demonstrates they are valued.
- Be cared for by adults who consistently act in their best interests.

Positive Relationships and Role Models

We acknowledge that children require opportunities to develop and experience positive relationships with both peers and adults. This necessitates:

- The support and guidance of positive role models among staff.
- A well-structured environment that provides predictability and security.
- Access to new experiences (social, cultural, recreational) that broaden horizons and build confidence.

Partnership with Parents and Carers

Richmond House is committed to ensuring that all parents and carers:

- Are fully aware of what the service offers (through the Statement of Purpose, Children's Guide, and pre-admission visits).
- Feel confident in our approach (transparent policies, open communication, regular feedback loops).
- Are able to access help even when they find it difficult to ask – we proactively reach out to socially disadvantaged families and those who may be reluctant to seek support.

Safe Care – Workforce Integrity

The key to providing safe care – whether in a child's own home, at Richmond House Lodge, or at Budleigh House – is identical to the key to safe care in any setting. Accordingly, Richmond House ensures:

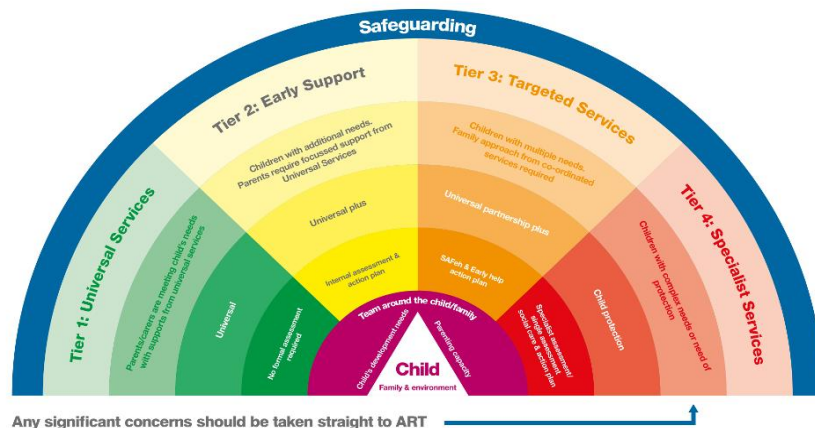
- **Safe recruitment practices** (Enhanced DBS, barred list checks, written references, health declarations).



- **Proper training** (mandatory induction, annual safeguarding, first aid, medication, restraint reduction).
- **Effective supervision** (monthly formal supervision, annual appraisal).
- **Full compliance** with the **Vetting and Barring Scheme** (including referral duties under the *Safeguarding Vulnerable Groups Act 2006*).

4. Service Offerings

Our services are tiered according to the **Continuum of Need**:



- **Tier 1: Universal Services** - Open to all without assessment (e.g., After-School Clubs, group leisure activities).
- **Tier 2: Early Support** - For those with moderate additional needs (up to 100 activity hours/year). May be accessed via the Short Breaks application or professional support.
- **Tier 3 & 4: Targeted & Specialist Services** - For severe and complex needs. Includes overnight short breaks and supported holidays, accessed via statutory assessment (EHC plan, Social Work referral).

Specific Services Include:

- **Alternative Provision, Outreach & Short Breaks:** Social inclusion programmes and respite to support families, including mentoring.
- **Domiciliary & Reablement Care:** Overnight breaks in the service user's own home or our facilities.
- **Bespoke Management (BM):** Emergency accommodations and tailored, complex care packages as per Social Services recommendations.



- **After-School Clubs:** Develop talents, skills, and interests in a recreational and educational setting.
- **Transitions Programme (Ages 11-25):** Prepares young people for adulthood through training in work and life skills, volunteering opportunities, and community-based social activities.

5. Desired Outcomes & Measuring Impact

For Parents & Families:

- Increased choice, personalisation, and control over support.
- Improved quality of life, enabling time for leisure, work, or other children.
- To be treated as partners, consulted with respect, and have their own support needs recognised.

For Disabled Service Users:

- To have fun in a safe environment, try new activities, and build life skills.
- To develop independence, positive social relationships, and self-confidence.
- To be actively consulted on matters affecting them, in line with their developmental age.
- To experience a well-planned, positive transition to adulthood.

Impact Measurement: Outcomes are measured through individual care plan reviews, service user and parent feedback forms, annual consultations, and analysis of progress against set goals.

6. Eligibility, Referral Process & Partnership Working

Eligibility Criteria: Service users with a disability who require a level of additional support that makes accessing mainstream services unlikely.

Referral Process:

1. Referral form received (from family, self-referral, or professional).
2. Initial contact and a comprehensive home visit to conduct a holistic assessment.



3. Joint formulation of a personalised Care Plan addressing needs, interests, and risks.
4. Arrangement of 'tester sessions' to ensure suitability and comfort.
5. Ongoing communication through handbooks, contact books, emails, and regular reviews.

Partnership Working: We aim to work in close partnership with Local Authorities, Health services (GPs, nurses), schools, and other professionals. We participate in EHC plan reviews, Child in Need meetings, and ensure seamless information sharing (with consent) to achieve the best outcomes.

7. Formal Complaints Procedure

We strive for the highest standards. The formal process is outlined in our Complaints Policy, available on our website.

1. **Stage 1:** Raise the concern verbally or in writing with the Registered Manager or Head of Services.
2. **Stage 2:** If unresolved, a formal written complaint should be submitted for a full investigation.
3. **Stage 3:** If still unresolved, complainants have the right to escalate to:
 - **The Local Government and Social Care Ombudsman** (PO Box 4771, Coventry, CV4 0EH; 0300 061 0614)
 - **Care Quality Commission** (National Correspondence, Citygate, Gallowgate, Newcastle Upon Tyne, NE1 4PA; 03000 616161) – for information purposes.
All complaints are logged, investigated confidentially, and may trigger safeguarding procedures if necessary. Feedback is also actively sought through suggestion boxes and our website.

8. Safeguarding & Safety Framework

Overarching Policy: The safety and welfare of service users is our paramount concern. We operate under robust, updated policies in line with *Working Together to Safeguard Children (2025)* and the *Care Act 2014*.



Key Protocols:

- **Safe Recruitment:** All staff undergo enhanced DBS checks, health checks, and thorough reference checks. Recruitment panels include a service user representative where possible.
- **Training:** All staff complete mandatory training in Safeguarding, First Aid, Safe Administration of Medication, Epilepsy Awareness, Moving & Handling, Fire Safety, and Behaviour Management. Specialist training (e.g., Oral Midazolam) is provided as needed.
- **Supervision:** Staff receive regular formal supervision and annual appraisals to support practice and well-being.
- **Behaviour Management:** Behaviour is understood as communication. We use a supportive, de-escalation-based approach with clear boundaries.
- **Anti-Bullying:** A strict zero-tolerance policy is in place and actively promoted.
- **Health & Well-being:** Detailed medication protocols are followed. Emergency health procedures are clear, and consent for emergency treatment is obtained at placement.
- **Risk Assessment:** Comprehensive and dynamic risk assessments are conducted for individuals, activities, and environments (see provided risk matrix). Safety checklists are used for all activities.
- **Cultural & Religious Support:** We actively support service users to maintain links with their faith, culture, and language, including meeting all dietary requirements.

Staffing: Staff are allocated based on skills-match and need. The registered manager may be included in staffing levels when necessary. Staff work on a rota system to ensure adequate cover at all times.

9. Full Legal Framework & Linked Policies

Our practice is guided by and complies with all relevant legislation, including:

- Children Act 1989
- Care Standards Act 2000
- Children Act 2004
- Mental Capacity Act 2005
- Children and Young Persons Act 2008



- Autism Act 2009
- Equality Act 2010
- Children and Families Act 2014
- The Care Act 2014
- The Children's Homes (England) Regulations 2015
- The Breaks for Carers of Disabled Children Regulations 2011
- Working Together to Safeguard Children (2023)
- Keeping Children Safe in Education (2025)

10. Governance, Monitoring & Development

- **Annual Review of Statement of Purpose** (updated September each year).
- **Ofsted Inspections:** Unannounced inspections under the Social Care Common Inspection Framework (SCCIF).
- **CQC Inspections:** Regulated activities reviewed against KLOEs.
- **Quarterly Governance Meetings:** Safeguarding, complaints, incidents, and improvement planning.
- **Staff Development Plan 2026–2027:** Ongoing training in SEND, trauma-informed care, leadership, and health & safety.

11. Ofsted Quality Standards (Children's Homes – Short Breaks)

Richmond House operates in full compliance with **The Children's Homes (England) Regulations 2015** and associated *Quality Standards*. Below, we outline how each standard is met for children and young people accessing **overnight short breaks**:

11.1 The Quality and Purpose of Care Standard

- We provide a safe, nurturing, and homely environment where children feel secure during overnight stays.
- Each child receives an individualised placement plan tailored to their needs, preferences, and EHCP outcomes.



- Children are introduced gradually through tester sessions and pre-placement visits.
- Our facilities are adapted for physical disabilities, sensory needs, and autism-friendly practice.

11.2 The Children's Views, Wishes and Feelings Standard

- We use child-centred planning tools (visual aids, PECS, Makaton, social stories) to support communication.
- Children's voices are captured in care reviews, daily diaries, and activity planning.
- We promote advocacy and independence, ensuring their preferences are respected.
- Complaints procedures are child-friendly, with pictorial formats available.

11.3 The Education Standard

- We work in partnership with schools, SENCOs, and parents to ensure continuity of learning.
- Structured daily routines encourage reading, play-based learning, and life skills.
- Alternative provision and after-school clubs supplement formal education.
- Staff are trained in specialist learning approaches (autism-friendly strategies, communication techniques).

11.4 The Enjoyment and Achievement Standard

- Short breaks are planned with recreational, social, and sensory activities.
- Children are encouraged to try new experiences safely, including swimming, sports, arts, and community visits.
- Achievements (big or small) are celebrated through certificates, rewards, and recognition boards.

11.5 The Health and Wellbeing Standard

- We work closely with families, GPs, therapists, and CAMHS to support physical and mental health.



- Medication is stored securely and administered in line with NICE guidelines and parental consent.
- Healthy eating is encouraged, with dietary, allergy, and cultural needs catered for.
- Overnight stays are supported by trained waking-night staff, ensuring health and safety at all times.

11.6 The Positive Relationships Standard

- We promote safe friendships, positive behaviour, and conflict resolution.
- Behaviour is understood as communication – staff use Positive Behaviour Support (PBS) strategies.
- Bullying is not tolerated, with zero-tolerance policies in place.
- We maintain strong relationships with parents and carers through open communication and feedback.

11.7 The Protection of Children Standard

- Safeguarding is our highest priority, with robust policies and safer recruitment procedures.
- Comprehensive risk assessments cover all activities, environments, and overnight routines.
- All staff are trained in safeguarding, Prevent Duty, online safety, and child sexual exploitation (CSE) awareness.
- The physical environment is secure, with controlled access, alarms, and fire safety measures.

11.8 The Leadership and Management Standard

- Our Responsible Individual and Registered Manager have the required qualifications and experience.
- Governance is supported by quarterly quality assurance reviews, supervision, and audits.
- We maintain appropriate staffing ratios with trained staff to meet complex needs.



- Ongoing staff training covers SEND, trauma-informed care, safeguarding, and regulatory compliance.
- We ensure compliance with Ofsted inspections (SCCIF framework) and continuous improvement planning.

11.9 The Care Planning Standard

- Placement planning is collaborative, involving families, local authorities, and professionals.
- Care plans include short-break objectives, health protocols, risk management, and transition planning.
- Regular reviews ensure that short breaks continue to meet needs and support outcomes.
- Clear procedures are in place for emergency and time-limited placements.

12. Business Development Plan 2026–2027 (Mapped to Ofsted Quality Standards)

This plan sets out Richmond House's priorities for 2026–2027, ensuring continuous improvement, service expansion, and compliance with The Children's Homes (England) Regulations 2015 and *Quality Standards*.

12.1 Quality and Purpose of Care Standard

Objectives 2026–2027:

- Expand overnight short break capacity at Budleigh House from 6 to 10 regulated places (subject to Ofsted approval).
- Refurbishment programme to enhance sensory-friendly bedrooms and communal areas.
- Introduce a Digital Care Planning System for real-time recording and monitoring of care plans.



12.2 Children's Views, Wishes and Feelings Standard

Objectives 2026–2027:

- Establish a Children's Council / Participation Group to influence activity planning and menus.
- Implement quarterly consultation surveys (child-friendly, pictorial, and electronic) for young people and families.
- Develop an advocacy partnership with an independent children's rights service.

12.3 Education Standard

Objectives 2026–2027:

- Strengthen partnership with local schools and SENCOs to ensure care plans support EHCP outcomes.
- Expand alternative provision curriculum at Budleigh House, including IT skills, gardening, and independent travel training.
- Staff training in inclusive learning methods (TEACCH, PECS, Makaton, sensory integration).

12.4 Enjoyment and Achievement Standard

Objectives 2026–2027:

- Develop a structured holiday programme with outdoor activities, sports, and creative workshops.
- Establish a link programme with community clubs (swimming, football, arts).
- Annual Celebration & Awards Event to recognise individual achievements.

12.5 Health and Wellbeing Standard

Objectives 2026–2027:

- Recruit an in-house Health & Wellbeing Coordinator (liaising with GPs, CAMHS, SALT, and OT).
- Expand staff training in mental health first aid and complex health needs.



- Improve facilities for personal care and mobility support (tracking hoists, wet rooms, sensory therapy spaces).

12.6 Positive Relationships Standard

Objectives 2026–2027:

- Deliver Positive Behaviour Support (PBS) training to all staff.
- Develop a peer mentoring programme for older young people (16–25) supporting younger children.
- Introduce family days where parents and siblings join for activities to strengthen bonds.

12.7 Protection of Children Standard

Objectives 2026–2027:

- Commission an external safeguarding audit twice yearly.
- All staff to complete annual safeguarding and Prevent Duty refresher training.
- Upgrade security systems at both sites (CCTV for perimeters, access control doors).

12.8 Leadership and Management Standard

Objectives 2026–2027:

- Support the Registered Manager in completing the Level 5 Diploma in Leadership for Health & Social Care (Children & Young People's Services).
- Introduce a Leadership Development Pathway for senior support workers.
- Quarterly governance meetings to review compliance, complaints, and audits.
- Publish an Annual Quality Report (shared with families, commissioners, Ofsted, and CQC).



12.9 Care Planning Standard

Objectives 2026–2027:

- Implement personalised transition plans for young people moving towards adulthood and independence.
- Introduce digital person-centred planning tools to strengthen child/family involvement.
- Enhance links with local authorities for emergency placement pathways.

13. Monitoring & Evaluation

- Quarterly reports to the Responsible Individual and governance board.
- Annual service review against CQC KLOEs and Ofsted Quality Standards.
- Independent Regulation 44 Visitor reports for Ofsted-registered overnight services.
- Continuous feedback loops with children, families, commissioners, and staff.

14. Governance & Oversight Framework

Richmond House Social Care Services CIC operates under a clear governance structure to ensure accountability, compliance, and continuous improvement across all regulated services (CQC & Ofsted).

14.1 Governance Structure

Board of Directors (CIC Board):

- Provides strategic oversight, ensures the organisation fulfils its social enterprise purpose, and monitors compliance with Companies House and CIC regulations.

- **Responsible Individual (Head of Services):**

- Holds overall accountability for compliance with *The Children's Homes (England) Regulations 2015* and CQC Fundamental Standards.
- Ensures Ofsted and CQC registration requirements are maintained.
- Receives quarterly governance and safeguarding reports.

- **Registered Manager(s):**

- Manages day-to-day operations, staffing, and care delivery.



- Ensures services meet the *Quality Standards* and CQC Key Lines of Enquiry (KLOEs).
- Reports monthly to the Responsible Individual.
- **Independent Visitor (Regulation 44):**
 - Conducts monthly visits to Ofsted-registered overnight services.
 - Provides impartial reports to the Responsible Individual, Ofsted, and the Board.
 - Identifies strengths, risks, and recommendations for improvement.

14.2 Oversight & Monitoring Activities

Activity	Frequency	Responsible	Feeds Into
Safeguarding & Incident Review	Weekly	Registered Manager	Monthly governance report
Complaints & Feedback Analysis	Monthly	Registered Manager	Governance Board & Annual Quality Report
Regulation 44 Visits (Ofsted)	Monthly	Independent Visitor	Ofsted & Responsible Individual
Staff Supervision	Every 4–6 weeks	Registered Manager / Senior Staff	Training & development records
Staff Appraisals	Annual	Registered Manager	Workforce development plan
Training Compliance Audit	Quarterly	Training Lead / RI	Governance Board
Health & Safety / Fire Drills	Monthly / Termly	/ H&S Officer	Compliance logbook
Medication Audits	Weekly	Registered Manager / Senior	Governance & Care Plan reviews
Service User & Family Feedback	Termly (3x per year)	Registered Manager	Improvement planning



Quality Assurance Audit	Quarterly	Responsible Individual	CIC Board & Ofsted reports
Annual Quality Report	Annual	Responsible Individual	Shared with Ofsted, CQC, families, commissioners

14.3 Reporting & Accountability

- **Internal Reporting:**

- Monthly reports from the Registered Manager to the Responsible Individual.
- Quarterly governance board meetings reviewing safeguarding, incidents, complaints, and outcomes.

- **External Reporting:**

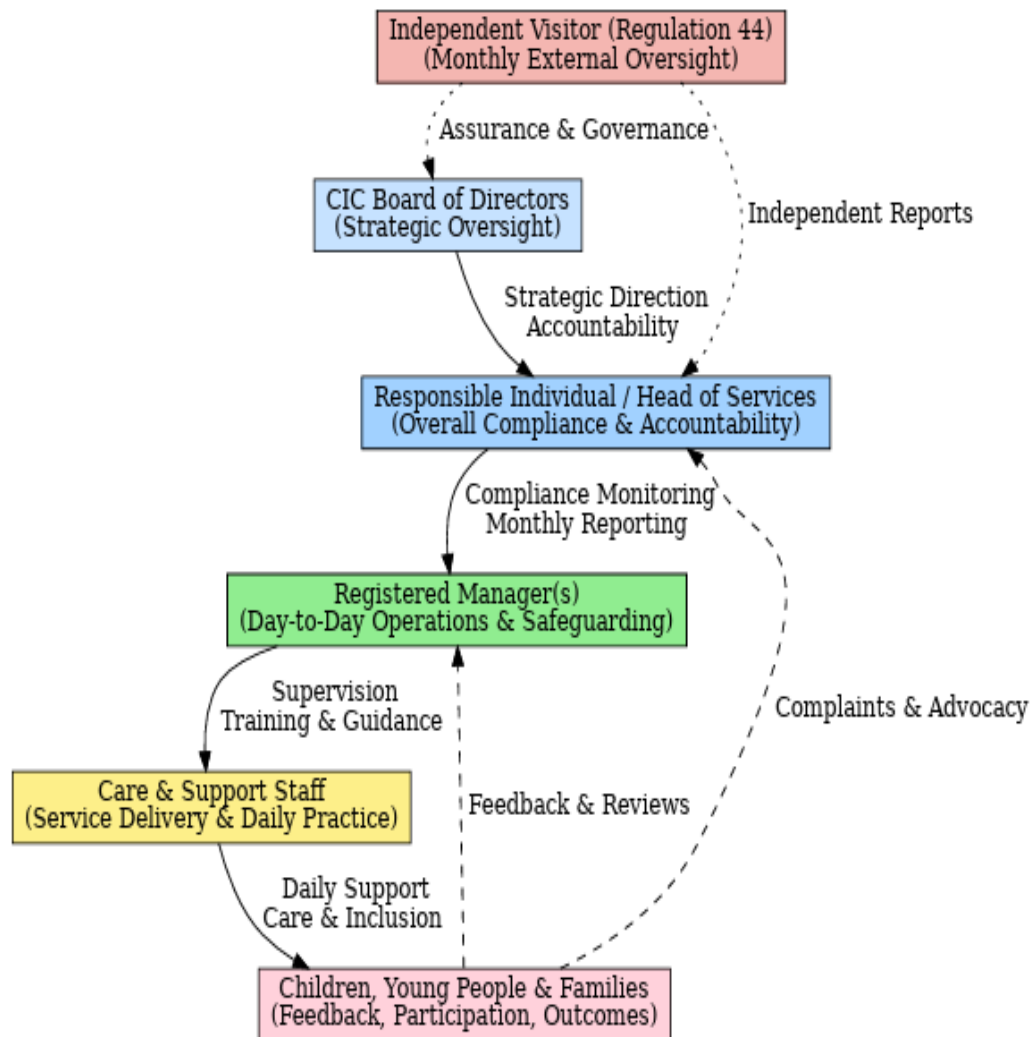
- **Ofsted:** Receives Regulation 44 reports and inspects against SCCIF framework.
- **CQC:** Monitors compliance with domiciliary/daycare provision through inspections.
- **Local Authorities:** Receive placement updates, safeguarding notifications, and quality reports.
- **Families & Young People:** Receive newsletters, feedback opportunities, and access to the Annual Quality Report.

14.4 Continuous Improvement Cycle

Richmond House follows a **Plan – Do – Review – Improve** cycle:

1. **Plan:** Identify priorities via audits, feedback, and inspection findings.
2. **Do:** Implement training, policy updates, and service improvements.
3. **Review:** Monitor outcomes through data, feedback, and governance reporting.
4. **Improve:** Embed learning into practice and set new development goals.

This framework ensures Richmond House maintains a culture of accountability, transparency, and improvement, fully aligned with Ofsted and CQC expectations.





14.5: Monitoring, Evaluation and Governance

14.5.1 Governance Structure

Role	Responsibilities
Board of Directors (CIC Board)	Strategic oversight; ensures organisation fulfils social enterprise purpose; monitors compliance with Companies House and CIC regulations
Responsible Individual (Head of Services)	Overall accountability for compliance with <i>Children's Homes (England) Regulations 2015</i> and CQC Fundamental Standards; ensures Ofsted and CQC registration requirements maintained; receives quarterly governance and safeguarding reports
Registered Manager	Manages day-to-day operations, staffing, and care delivery; ensures services meet Quality Standards and CQC KLOEs; reports monthly to the Responsible Individual
Independent Visitor (Regulation 44)	Conducts monthly visits to Ofsted-registered overnight services; provides impartial reports to Responsible Individual, Ofsted, and Board; identifies strengths, risks, and recommendations

14.5.2 Document Control and Approval

Version	Date	Author	Summary of Changes	Approval
4.0	May 2026	Registered Manager	Restructured to meet Children's Homes Regulations 2015; added Quality Standards compliance table; added Regulation 44 and 45 processes; corrected typographical errors	Responsible Individual
4.1	June 2026	Registered Manager	Amended Service User Cohort to include emotional/behavioural difficulties and physical disabilities; specified age range 5–17; corrected service name to Budleigh House; aligned trading start date with Companies House record	Responsible Individual



4.2	June 2026	Registered Manager	Provide a Financial Viability Statement and cash flow projection for Budleigh House respite operation.	Responsible Individual
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14.5.3 Signatures

Role	Name	Signature	Date
Registered Manager	Mrs Hala Okasheh	H. Okasheh	September 2026
Responsible Individual / Head of Services	Mr Jay Al Karaki	J. Al Karaki	September 2026

This Statement of Purpose is a public document. It is reviewed annually and available upon request to Ofsted, placing authorities, families, and other stakeholders.

Date of Issue: July 2026

Date for Review: September 2026 (or earlier following material change)

Registered Provider: Richmond House Social Care Services CIC (CQC) / Richmond House Social Care Residential Ltd (Ofsted)

Head of Services / Responsible Individual: Mr Jay Al Karaki

End of Statement of Purpose